



ADVERTISEMENT

ADVERT DATE: 20 JULY 2016
CLOSING DATE: 28 JULY 2016
CLOSING TIME: 12H00

REQUEST TO SUBMIT QUOTATIONS NOTICE: 89/2016

FINANCE: STORES

The Mogalakwena Municipality hereby invites service provider to supply and deliver the following items.

SPECIFICATION FOR THE SUPPLY AND DELIVERY A4 COPY PAPER

ITEM NO.	DESCRIPTION	QUANTITY
1	A4 White Copy Paper 80gsm (each box carries 5 reams) -Typek	700 Boxes

The following conditions shall apply:

- Prospective Bidders should be registered on Mogalakwena Local Municipality supplier database and on Central Supplier Database (CSD)
- Quotations must be accompanied by:
 1. valid Tax clearance certificate; (Tax compliance status pin issued should also be attached for new tax clearance certificate issued)
 2. Company registration certificate, CK1, CK2 etc.
 3. ID Copies of the shareholders
 4. B-BBEE status level certificate from an accredited agency, auditors or accountants/Sworn Affidavits

5. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website www.mogalakwena.gov.za and procurement office (stores).
- Quotation which are submitted in the **wrong tender box, faxed, e-mailed and submitted after the closing time** will not be considered.
 - Only quotations deposited in the tender box will be accepted.
 - Exclusion of other items will cause a disqualification, all quotes must be prepared according to the specification
 - Any alterations on the quotation must be initialed.
 - Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid.
 - No pricing option is allowed. Only one price for one brand must be supplied.
 - Please indicate the brand which is quoted and that which will be delivered.
 - Only locally produced or locally manufactured textiles, clothing, leather and footwear from local, raw material or input will be considered.
 - The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
 - SABS approved technical specification number SATS 1286:2011 will be used to calculate local content.
 - All awards are subject to the user division confirming the sample.
 - Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
 - Fixed prices must be valid for thirty (30) days.
 - **VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.**
 - Suppliers must be in a position to deliver within 14 days upon receipt of official order.
 - Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and preferential procurement regulations 2011.
 - Sealed quotations in sealed envelope written the notice number and/or description of service must be deposited in the Tender box to the Supply Chain Management Unit at 07 Retief street Mokopane (Cnr. of Fourie and Retief Street - STORES BUILDING) between 07h30-16h30 (excluding between 13h00-14h00).

All administrative and technical queries regarding these specification should be directed to Ms. Moyahabo Rasekgala in the Procurement office at 015 491 9662/9650/9731

MP NAKE
Acting Municipal Manager
54 Retief Street
Mokopane
0600